

## Timeline of Submission Deadlines for Academic Council Procedures for in 1446 AH

NO.	Request Type	Day	Hijri Date	Gregorian Date
1	Deadline for receiving applications for scholarly communication to study a subspecialty for medical fellowships starting between 1/1/2025 AD and 20/6/2025 AD (for completed applications).	Thursday	7/4/1446 AH	10/10/2024 AD
2	Deadline for receiving scholarly communication reports to study a subspecialty (full academic year) (for completed applications).	Thursday	2/7/1446 AH	2/1/2025 AD
3	Deadline for receiving sabbatical reports (for completed applications) for faculty members who have been granted scientific sabbaticals for two academic semesters or the second semester of the academic year 1445 AH.	By the end of the academic semester following the conclusion of the sabbatical leave granted to the faculty member (by Thursday, 2/7/1446 AH, 2/1/2025 AD).		
4	Deadline for receiving applications for scientific sabbaticals for a full academic year or a semester for the academic year 1447 AH (for completed applications).	Sunday	17\8\1446 AH	16\2\2025 AD
5	Deadline for receiving contracting requests during the academic year 1446 AH (for completed applications).	Part-time contracting applications must be fully submitted to the Scientific Council no less than three months prior to the desired contracting date (the official retirement date).		
6	Deadline for receiving applications for scholarly communication to study a subspecialty for medical fellowships starting between July 1, 2025, and December 31, 2025 (for completed applications).	Thursday	5/10/1446 AH	3/4/2025 AD
7	Deadline for receiving full contracting and contract renewal applications for the academic year 1447 AH (for completed applications).	Thursday	19/10/1446 AH	17/4/2025 AD
8	Deadline for receiving service extension requests for Saudi faculty members at the university for the academic year 1447 AH (for completed applications).	Service extension requests must be fully submitted to the Scientific Council no less than three months before the member’s official retirement date, and applications will not be accepted after Thursday, 19/10/1446 AH, 17/4/2025 AD.		
9	Deadline for receiving applications for scholarly communication during the summer vacation (for completed transactions).	Thursday	19/10/1446 AH	17/4/2025 AD
10	Deadline for receiving other requests (not listed above) to the Scientific Council (for completed applications).			
11	Deadline for receiving early retirement and resignation applications (for completed applications).	Early retirement or resignation requests must be fully submitted to the Scientific Council no less than three months before the desired retirement or resignation date. The date must align with the end or beginning of an academic semester, and applications will not be accepted after Wednesday, 16/11/1446 AH, 14/5/2025 AD.		
12	Deadline for receiving sabbatical reports (for completed applications) for faculty members granted scientific sabbaticals during the first semester of the academic year 1446 AH.	Before the end of the semester following the conclusion of the sabbatical leave granted to the faculty member (by Thursday, 2/12/1446 AH, 29/5/2025 AD).		
13	Deadline for receiving applications for academic promotions (for completed applications).	Thursday	2/12/1446 AH	29/5/2025 AD
14	Applications for appointment to the rank of Assistant Professor for university-sponsored lecturers and teaching assistants.	The Scientific Council accepts applications for appointment to the rank of Assistant Professor from university-sponsored lecturers and teaching assistants throughout the academic year.		